

# APPLICATION FOR AFFILIATING FOR THE FOLLOWING JOB ROLES (AS PER QUALIFICATION PACKS):

- 1.
- 2.
- 3.

## **Section 1: Institution and Management Profile**

1. Name of the Institution:

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2. Whether NSDC funded – Yes / No

If Yes, provide details along with the supporting documents

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3. Name/s of the Director/s:

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4. Contact Details of the Institution:

a. Postal

Address: \_\_\_\_\_  
\_\_\_\_\_

b. Phone No. with STD code: \_\_\_\_\_

c. Fax No.: \_\_\_\_\_

d. Email of the Director/s:

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e. Website Address: \_\_\_\_\_

5. Year of Establishment: \_\_\_\_\_

6. Prior Exposure of the Institution in Skill Development Space

- NSCB Educational Group Framework
- Otherwise

7. Medium of instructions in Institute:

English       Hindi       Any Other

Please specify: \_\_\_\_\_

9. Details of Self Owned/Franchisee/Mobile Training Centres:

(Give separate break-up)

Self Owned       Franchisee       Mobile       Total

**[Attach the list of Training Centres as Enclosure 1 (Annexure 1.a, 1.b and 1.c)]**

9. PAN No. and TAN No. of the Institute: \_\_\_\_\_

**(Attach photocopy of the PAN card and IT returns of last three years as Enclosure 2)**

10. Turnover of the Institute: \_\_\_\_\_

**(Attach Audited balance sheet of last 3 years as Enclosure 3)**

11. Is the Institute Recognized with any bodies?       Yes       No

12 If Yes, Please mention the following:

a. Name of the Body with which recognized: \_\_\_\_\_

b. Recognition No.: \_\_\_\_\_

c. Year of Recognition: \_\_\_\_\_

d. Validity of Recognition: \_\_\_\_\_

**(Attach Recognition certificate as Enclosure 4)**

13. Is the Institute Affiliated with any Regulatory Body?

Yes  No

14. If Yes, Please mention the following:

a. Name of the Regulatory Body with which affiliated:

\_\_\_\_\_

b. Affiliation No.: \_\_\_\_\_

c. Year of Affiliation: \_\_\_\_\_

d. Validity of affiliation: \_\_\_\_\_

**(Attach Affiliation certificate as Enclosure 5)**

15. Educational Qualifications and Experience of the Director/s and the Management Team members

Name of the Director/ Management Team Members	Educational Qualifications	Overall Work Experience (in years)	Prior Experience in the Skills Training Space	Key Achievements in the Skills Development

16. Details of the Operation Head and the Affiliation Coordinator of the TP

Name of the Operations Head and Affiliation Coordinator	Educational Qualifications	Overall Work Experience (in years)	Prior Experience in the Skills Training Space	Key Achievements in the Skills Development

17. Provide the Contact Details of the Directors/ Management Team/ Operations Head/ Affiliation Coordinator

Name	Contact Address	Contact Numbers Land Line/ and Mobile	Email-ids

## **Section 2: Quality Aspects in Institution**

18. Does your Institution have a “Mission Statement”?

Yes     No

19. If Yes, please write the Mission Statement in the space provided below:

20. Does your Institution have as “Operations Manual”?

Yes     No

21. Please certify if your “Operational Manual” cover the aspects mentioned below in the table. At the time of affiliation assessment, the Operations Manual will have to be presented for physical verification.

<b>Aspect</b>	<b>Yes/No</b>	<b>Remarks</b>
Background of the Institution		
Organization Structure		
Details of other Affiliations, if applicable		
Industry/Employer Linkages		
Profile of Senior and Middle Management		
Profile of trainers		
Details of Infrastructure, workshop, store etc.		
Process of internal evaluation		
Placement cell details and its placement track record		
Courses offered		

22. In the space provided below, provide the financial resources which shall be capable of sustaining a sound vocational educational program consistent with its stated mission and objectives.

A large, empty rectangular box with a black border, intended for providing financial resources. A faint, diagonal watermark reading "A.S.C.B. Educational Group" is visible across the box.A second large, empty rectangular box with a black border, identical to the one above, for providing financial resources. A faint, diagonal watermark reading "A.S.C.B. Educational Group" is visible across the box.

On Rs.100/- non judicial stamp paper

## MEMORUNDAM OF UNDERSTANDING

This Memorandum of understanding hereinafter referred to as "Agreement" is made on this ...../...../ ..... between The Netaji Subhash Chandra Bosh Samaj Sewa Sansthan (N.S.C.B. Educational Group), D - 249 , Phase 3, Jannat Town Safedabad Lucknow. India referred to as "First Party", AND

M/s .....(Firm Name) having its office at

..... here in after referred to the "Second Party." WHERE AS The Netaji Subhash Chandra Bosh Samaj Sewa Sansthan (N.S.C.B. Educational Group), N.S.C.B. Educational Group has been recognized by the Controlling Authority as per Rule 21-a, 1860 N.GO/SOCIETIES/TRUST of (Regulation under the Indian Government policy) vide License No Regd. By State Govt. of Uttar Pradesh, (Regd.No. G57647/182) . The Training Institute will provide training as per the prescribed syllabus under N.S.C.B. Educational Group (Regulation) Rules.

The duration of the training for Normal Training Institute shall be for hundred hours of theoretical instruction and sixty hours of practical training, spread over, twenty working days. However for the course of minimum forty hours of classroom instructions and sixteen hours of field training spread over at six working days duration will be conducted. Trainees will be declared successful, after passing with minimum 40% marks in theory, based on assessment through multiple-choice questions spread over two hours of examination all training courses by the completed by the centre and Institutions. There would be continuous assessment of physical training imparted and for appearing in theory examination, the trainees has to qualify this assessment. The regular Private Security Guard Training will be conducted every month on demand by the Training Institute. First Monday of every month (If first Monday is Holiday then next working day). Details of Training Schedule and other details can also be seen at the web site of the Department on following link.

Website - [www.nscbedu.com](http://www.nscbedu.com)

Any dispute arising out of this agreement will be settled mutually or under the jurisdiction of Delhi court only. Both the parties have agreed on the above terms and conditions. (Including contents of Annexure) of MOU/ Agreement and sign the same.

Signature First Party

N.S.C.B. Educational Group

Signature Second Party

M/s.....